



Community Food Leader

Job Description

Salary: £28,344 pro rata (£14.54 per hour)

Hours: Part-time (2 days/14 hours per week)

Duration: 6 months

Reporting to: Bwyd Powys Food Coordinator(s)

Location: This role will be based at our Newtown office, with regular travel required to other sites within Powys, primarily Brecon and Newtown.

Closing Date: 5pm 12.08.25

Job Purpose:

The successful candidate will be integral to Bwyd Powys Food's vision of "Good food for POWYS! Where local, sustainable and healthy food supports communities, its people and the environment," and will contribute to strengthening community food resilience and local food system action.

They will be responsible for building greater diversity in partnership delivery by working with Flying Start settings and their families to increase the uptake of local vegetable boxes, support the use of Healthy Start cards for these purchases, and enhance cooking confidence for budget-friendly meals. The role will primarily focus on disadvantaged communities and tackling diet-related ill health in Flying Start areas.

Key Responsibilities:

Project Delivery:

- Coordinate with partners on delivering community food workshops (cooking classes) in Flying Start settings in Brecon and Newtown, focusing on budget-friendly recipes using local vegetable box ingredients.
- Organise and facilitate shared community cooking and eating events, including a Harvest Festival and Christmas meal.
- Support Flying Start families in accessing and utilising the Healthy Start card for subsidised local vegetable box purchases.
- Develop and distribute recipe cards.
- Incorporate the Welsh language offer where appropriate.
- Uphold safeguarding, health & safety, and data protection policies at all times.
- Ensure activities are risk assessed and inclusive.

Community Engagement:

- Build relationships between families attending Flying Start settings and local vegetable producers and suppliers.
- Encourage families to share recipes and cooking tips to foster a sense of community around food.
- Maximise participants income through greater uptake of the Healthy Start card by normalising its use for local vegetables.

Partnership Working:

- Collaborate with Powys County Council, Powys Teaching Health Board, and Flying Start settings to ensure smooth project delivery and strengthen working relationships.
- Contribute to the strategic goal of improving community health and resilience, with the potential to share learnings from the pilot project.

Monitoring & Evaluation

- Keep accurate records of attendance and activities.
- Gather participant feedback and contribute to project evaluation.
- Report regularly to the Coordinator(s).

Promotion & Action:

Deliver on actions from the [Powys Food Strategy and Action Plan](#), including:

- Delivering community food workshops (Action 12).
 - Developing food celebration events (Action 15).
 - Building on existing nutrition skills programs (Action 22).
 - Building public and private demand for local produce (Action 35).
 - Designing and delivering educational resources and workshops around climate-focused food and sustainable healthy cooking and eating (Action 43).
-

Key Objectives & Targets (over 6 months):

- At least 8 families at Flying Start settings in both Brecon and Newtown attend at least one cooking class.
 - At least 12 families at Flying Start settings in both Brecon and Newtown take up the offer of subsidised local vegetable boxes and use their Healthy Start card to purchase on a weekly basis.
 - At least 12 families at Flying Start settings in both Brecon and Newtown attend food celebration events (Harvest Festival and Christmas meal).
-

Person Specification:**Essential**

- Experience in community engagement, particularly with families and disadvantaged communities.
- Knowledge of healthy eating, budget-friendly cooking, and local food systems.
- Ability to organise and support workshops and events.
- Strong communication and organisational skills for effective partnership working.
- Ability to work flexibly
- Ability to travel between Brecon and Newtown on a regular basis

- Proficiency in Google Workspace, Microsoft Office. Knowledge of spreadsheets and databases
- A commitment to putting equal opportunities policies into practice

Desirable

- Understanding of the Healthy Start scheme is desirable.
 - Welsh, you may be required to learn or improve your existing skills through attending staff Welsh language training funded by Cultivate. This will be implemented if a need for Welsh language skills in the role arises.
 - Experience of supporting neurodiverse participants or those with additional needs
-

Benefits & Support:

- Access to relevant training (e.g., safeguarding, mental health first aid)
 - Opportunities for professional development and project co-design
 - Supportive, community-focused work environment
-

Should you require any further information regarding this post, please contact:

admin@cultivate.uk.com

Closing Date: 5pm 12.08.25

Interview dates w/c 18.08.25

Please apply in writing with a personal statement responding to the job specification. We are not able to accept CVs.